



**Reed's School Job Description  
SPORTS COACH (SWIMMING)**

**Reed's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

<b>Purpose of the Role:</b>	<p>Reed's School has an excellent history of success in Swimming.</p> <p>The main purpose of this role is to maintain this high level and to implement a coordinated programme of swim coaching to develop individual athletes and relay teams for competition. This will be for pupils within the School.</p> <p>The role will be offered on a self-employed basis and will liaise with the Head of Swimming.</p>
<b>Main Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Plan, deliver and review appropriate coaching sessions for Reed's School pupils (currently before school in the morning and in the Activities slot at 4.00 pm).</li> <li>• Provide performance analysis to individual swimmers.</li> <li>• Attend galas, both at Reed's and at other venues, as requested.</li> <li>• Liaise with the Strength and Conditioning team to provide swimmers with suitable performance programmes.</li> <li>• Be available to assist the Director of Sport to deliver Games sessions.</li> <li>• Promote swimming as a sport within the School.</li> <li>• Alongside the Head of Swimming, assist to develop links with the community and local swimming clubs.</li> <li>• Provide a positive role model and create a positive environment in which to motivate and encourage young people to participate in swimming.</li> <li>• Attend suitable INSET as required under the guidance of the Head of Swimming.</li> <li>• Promote and safeguard the welfare of children and young persons with whom you come into contact</li> </ul>

## Reed's School Person Specification

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	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Minimum ASA Level 2 Coaching Qualification.</li> </ul>	<ul style="list-style-type: none"> <li>• ASA Level 3 or above Coaching Qualification.</li> <li>• First Aid qualification.</li> <li>• A current pool rescue and/or lifeguard qualification.</li> </ul>
<b>Knowledge, Skills and Experience</b>	<ul style="list-style-type: none"> <li>• Experience of working within a swimming coaching role.</li> <li>• Sound technical knowledge of competitive swimming.</li> <li>• Skills-focused with the ability to apply and share technical knowledge and understand long term athlete development.</li> <li>• Experience of coaching at a variety of levels.</li> <li>• Excellent interpersonal and organisational skills.</li> <li>• Good knowledge of Microsoft Office, including Outlook, Word and Excel.</li> <li>• High level of customer service skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Previous experience of working within a School or educational establishment.</li> </ul>
<b>Personal Competencies and Qualities</b>	<ul style="list-style-type: none"> <li>• Ability to work co-operatively as part of a team.</li> <li>• Pro-active, 'can do' approach.</li> <li>• Ability to build and maintain relationships.</li> <li>• Ability to maintain confidentiality.</li> <li>• Ability to work under pressure.</li> </ul>	