



# Surrey County ASA

## Surrey Age Group Championships 2019

### County Championship Licensed Meet

### PROMOTER'S CONDITIONS

#### General conditions

1. The **Surrey Age Group Championships** shall be run under ASA Laws, FINA Technical Rules of Swimming and these Promoter's Conditions.
2. The age of each swimmer shall be as at **31 December 2019**.
3. Swimmers must be members of an affiliated Surrey club at the closing date and must be registered with that club at the ASA. ASA registration cards must be available for inspection.
4. A swimmer who has competed in County Championships in 2019 for any other English county may not take part in this competition.
5. A swimmer who joins a second Surrey club *and wishes to compete for the new club*, or who resigns from one Surrey club and joins another, after the competition closing date must immediately notify the promoter of any events that they have entered. Points scored before the swimmer changes club shall be awarded to the original club. Thereafter, the swimmer may compete in individual events but will not score points for their new club. The swimmer may not swim in a relay team for either club.
6. Questions and queries may be directed by email to the Meet Promoter, Alan Thurlow, at [alancthurlow@gmail.com](mailto:alancthurlow@gmail.com)
7. The Surrey Age Group Championships Committee shall decide any matter not provided for in these conditions and will determine the appropriate action against those concerned if any of these conditions are contravened.

#### Data Protection

8. We will process personal data submitted by the swimmer or their club in accordance with the current Privacy Notice published by Surrey County ASA. With respect to this meet we will process personal data for the legitimate purpose of running the gala. The items of personal data processed are name, ASA number, date of birth, gender and para-swimming classification. During the gala we will process name, gender, competition age and para-swimming classification in reports for the legitimate purpose of running the gala efficiently. At the end of the gala we will process name, gender, ASA number and date of birth in the electronic submission made to British Rankings. We will also make this information available on request to the club of the swimmer as the data controller.
9. After the gala the personal data processed will be stored securely in both paper and electronic format for 12 months and then erased. This period of storage permits the accurate response to enquiries about the gala and provides statistical information for the purpose of designing the following year's gala. No personal data will remain on any electronic timing systems used to run the gala. You have the right to have your personal data erased from our systems if you have withdrawn from the gala. You also have the right to object to the processing of your personal data. In both cases, please make your request to the promoter.

#### How to enter

10. The closing date for entry is **9 January 2019**.
11. The entry fee is **£7** per individual event for events up to 400m, **£8.50** for 800m and 1500m freestyle and **£10** per team event.
12. Entries will be processed electronically using HyTek Meet Manager.
13. Hytek entry files and instructions will be made available on the Surrey website: [www.surreyswimming.org](http://www.surreyswimming.org).
14. Entries must be submitted electronically via e-mail to Alan Thurlow at [alancthurlow@gmail.com](mailto:alancthurlow@gmail.com) accompanied by the entry summary form and must be received by midnight on **9 January 2019**.
15. Full payment must be made by electronic transfer only **no later than 18 January 2019**. Please make electronic transfers to Barclays Bank:

**Account Name:** Surrey County ASA

**Sort Code:** 20-84-17

**Account number:** 70012378

**Reference:** Your 4 letter ASA Club Code

**Entries are not valid until payment has been received.**



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16. Para-Swimming entries are welcomed and are subject to the general conditions and the Para-Swimming Conditions below.

### Meet programme

17. The competition takes place over six days:

Date	Licence No.	Venue	Events
26-27 January	1LR190269	Surrey Sports Park (50m)	400m Free, 200 Free, Back, Fly, IM, 100m Breast, Free
9-10 February	1LR190270	London Aquatic Centre (50m)	1500m, 800m Free, 400m IM, 200m Breast, 100m Fly, Back
23-24 February	1LR190271	London Aquatic Centre (50m)	All 50m events and relays

18. Event age groups will be as follows:

Event	Age
1500m free	12 & Over. There will be separate events for boys and girls although they will be swum combined.
800m free	12 & Over. There will be separate events for boys and girls although they will be swum combined.
400m IM	12 & Over
400m free	10 & Over
200m	10 & Over
100m	10 & Over
50m	10 & Over
Relays	Junior means swimmers aged 15 & Under Senior means swimmers aged 16 & Over Open means swimmers aged 10 & Over

19. There will be finals for each age group in all the 50m and 100m events. Trophy points will be awarded based on places in the finals and places in the heats of all other events. Age Group awards will be based on the FINA points gained in the heats.
20. Winners for all events, except those of 50m and 100m, will be Heat Declared.
21. Sign-in closes at the start of warm up for each session. Competitors must sign in for each event in which they wish to take part.
22. For 4 x 50m and 4 x 100m relays, clubs may enter a maximum of *TWO* teams in any single age group. Individual swimmers may compete in only *one* team per age group per event. Swim-ups are not permitted.
23. For the 4 x 200m freestyle relay, clubs may enter a maximum of *TWO* teams per club, with swimmers of any age.

### Seeding

24. Heats for events with finals will be seeded using cyclical seeding for the fastest 3 heats. This means that the fastest swimmer in the event swims in lane 4 of the final heat, the second fastest in lane 4 of the penultimate heat, the third fastest in lane 4 of the third fastest heat. The fourth fastest swims in lane 5 of the fastest heat, the fifth fastest in lane 5 of the penultimate heat and so on.
25. Heat Declared events of 400m or less will be super-seeded, subject to there being a sufficient number of entries, with the last heats being the top 8 or 10 swimmers in each age group swum separately from youngest to oldest.

### Finals

26. For those events with finals, as soon as possible after heats are completed, the names of swimmers who are in 1<sup>st</sup> – 8<sup>th</sup> place in each age group and event will be announced, as well as two reserves. Swimmers and reserves are required to actively withdraw if they do not wish to take part, to allow other swimmers the opportunity to take part in the final.



## Surrey Age Group Championships 2019 Promoter's Conditions

### Technical and non-technical officials

27. The Championships cannot run without people to fill both technical and non-technical roles on the day. With this in mind, clubs are expected to provide volunteers, both qualified officials and people to fill technical and non-technical roles such as programmes, marshalling, and electronic timing operation and so on.
28. For those sessions that are licensed at level 1 or 2, the technical officials must be licensed and qualified for the role that they will perform.

### Entry times

29. All entry times must be equal to, or faster than, the qualifying times supplied as part of these conditions.
30. No split times will be permitted. Split times gained as the lead-off leg of a relay will **not be permitted** this year.
31. Qualifying times are given as short course and long course times for all events. Swimmers may enter if they have achieved either time in the relevant pool length. No converted times are permitted. *Note that short course times have been generated from the long course times using the ASA's Equivalent Performance Tables.*
32. ALL entry times must have been achieved at licensed meets and **must appear on the ASA Rankings Database**. Masters swimmers may use times from an appropriate Masters meet if those times **appear on the ASA Rankings Database**.
33. ALL entry times must have been achieved on or after **26 February 2018** being the day after the last day of the 2018 championships.
34. If the meet is over-subscribed, the promoters reserve the right to reject entries based on the submitted entry times. The fastest swimmers in each age group will be given priority. Clubs will be informed as soon as possible after the closing date of any swimmers whose entries have had to be rejected, and entry fees for rejected swimmers will be returned in full.

### Verification of entry times

35. By submitting entries to the meet administrator, club representatives are declaring that entry times submitted meet the above criteria.
36. In the event that a submitted entry time is found not to comply with the conditions, the entry fee will be forfeit and the swimmer will not be allowed to compete in that event.
37. The Championships Committee also reserves the right to impose a fine of £10 per instance on any club that submits unsubstantiated entry times where no valid explanation can be provided.
38. If clubs are found to have submitted unsubstantiated entry times after the event has been swum, the meet promoter reserves the right to remove any awards or points that may have been awarded for the swim in question.
39. Clubs that are found to have entered unsubstantiated entry times will be referred to the Championships Committee.

### Medals, trophies and awards

40. For events with age group finals, trophy points are awarded on the basis of times achieved in the finals.
41. Individual age groups shall be 10/11, 12, 13, 14, 15, 16, 17 & Over.
42. Medals shall be presented in each event age group as follows:
  - Individual events: Medals 1st – 3rd place, Ribbons 4th – 8th place
  - Relays: Medals 1st – 3rd place
43. The age groups for each event are set out in the table in paragraph 17 above.
44. Trophies shall be presented as follows:
  - Junior/Senior/Open trophies where applicable shall be recorded with the competitor's name. The trophy will be awarded but not retained. There will be an opportunity for the recipient to have a photograph with the County President in a suitable area away from the podium.
  - Age group awards for swimmers aged 10/11 to 14 years: 1st – 3rd place, Certificates 1st – 8th place will be available on the website.



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45. The method used to determine the winners of the age groups 10/11 to 14 are set out in a separate document entitled "*Scoring Approach for the Surrey Age Group Championships 2019 v1.0*".
46. Certificates will be awarded to all event entrants aged 10/11 to 14 with their total points displayed and made available on the website.

### Registration and marshalling

47. For events being run at Surrey Sports Park and the weekend of 9/10 February at the London Aquatic Centre, Swimmers must sign in *before the start of the warm-up for each session* for every event in which they wish to take part. A swimmer who is late to sign in *may* be placed in an unoccupied lane at the discretion of the promoter, but this is not guaranteed.
48. Swimmers must not be signed in unless they are present.
49. All withdrawals after sign-in must be notified to the meet administrator as soon as possible.
50. For the Sprints and Relay events being run at the London Aquatic Centre, a withdrawal system will be in operation. The Coach or Competition Secretary of competitors who are not intending to swim must notify the meet administrator by email up to midnight on Thursday 21 February 2019 or in the Timing Suite no later than 1 hour before the advertised starting time of the first event in each session.
51. A fine may be levied in respect of each competitor who fails to withdraw and does not present themselves to the Clerks of the Course at the start of the event - except in the case of a proven emergency.
52. Heat lists will be posted on poolside, published to the web using the Meet Mobile app and provided to holders of poolside passes.
53. It is the responsibility of swimmers to check heat lists and be at the marshalling area on time for their event as instructed.

### Poolside access

54. Access to the galas at Surrey Sports Park is free. A charge of £5 per person per day will be made for entry to the London Aquatic Centre on 9<sup>th</sup> and 10<sup>th</sup> February. A charge of £10 per person per day will be made for entry to the London Aquatic Centre on 23<sup>rd</sup> and 24<sup>th</sup> February. A coloured wrist band will be issued as proof of payment. Children under 16 years of age will be admitted at no charge.
55. Programmes for each day will be provided on the Surrey website. The full meet programme, entries, heats and results will also be provided electronically through the Meet Mobile app that can be downloaded from the Apple and Google app stores.
56. Access to poolside is not permitted without a poolside pass.
57. Poolside passes are made available to clubs and their coaches to ensure the safety and wellbeing of their swimmers. All swimmers must be supervised on poolside. Clubs must ensure there are enough adults on poolside with valid passes to provide adequate supervision.
58. Poolside passes should be booked on the meet summary form at the same time as entries are submitted.
59. Cost of passes:
  - Whole Championships – £70 (including food) or £40 (not including food)
  - One day - £15 (including food) or £10 (not including food)
60. The promoter reserves the right to request any person to leave poolside, whether or not that person has a poolside pass, without having to give a reason.

### Photography

61. All those attending these Championships (competitors, coaches, team managers, spectators, officials, volunteers, contracted staff etc.) wishing to use cameras, video or digital image capturing devices (including mobile phones) should only do so after reference to their obligations and the recommendations laid down in Wavepower 2016-2019, the ASA Child Safeguarding Policy & Procedures and other ASA Photography guidance. Your adherence to the guidelines and vigilance during the event will assist in our efforts to avoid the misuse of such equipment and the images/videos produced.
62. In the circumstance that an infraction of clause 61 is identified by Surrey Swimming officials and/or volunteers, an appropriate sanction adjudged to be proportionate will be applied. This may include, but not be restricted to, the



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reporting of the person to their Club Welfare Officer for breach of applicable code of conduct or temporary confiscation of the equipment.

63. In the circumstance that an infraction of clause 61 is identified by or reported to the facility management, the Normal Operating Procedure of the facility will be applicable and will be fully supported by Surrey Swimming.
64. With the specific exception of official photographers appointed by Surrey Swimming, flash photography is prohibited at all times during the Championships.
65. All meet attendees must respect the privacy and wishes of all other users of the facilities, regardless of their celebrity status.
66. Photographs of the meet may be taken by representatives of the promoters of the event and may be used for promotional purposes. Entry into the competition implies acceptance of this condition.

### **Promoter**

67. Questions and queries may be directed by email to the Meet Promoter (Alan Thurlow) who will liaise with the Lead Referee (Diane Gamble) as necessary.



# Surrey County ASA

## Surrey Age Group Championships 2019

### Qualification Times

#### BOYS County Qualifying Times, Short Course Pool

EVENT	10/11	12	13	14	15	16	17+
50m Freestyle	38.00	35.50	33.00	32.50	31.50	31.50	28.00
100m Freestyle	1:19.00	1:13.00	1:09.10	1:03.30	59.60	58.60	55.00
200m Freestyle	2:49.10	2:37.00	2:31.10	2:18.80	2:12.80	2:07.70	2:03.10
400m Freestyle	6:17.60	5:40.00	5:23.20	5:06.10	4:52.50	4:50.30	4:33.60
800m Freestyle		Qualification is based on attaining the 400m Freestyle QT					
1500m Freestyle		22:00.00	21:00.00	20:00.00	19:10.00	19:00.00	19:00.00
50m Backstroke	44.80	41.80	40.00	39.00	37.00	37.00	33.10
100m Backstroke	1:28.40	1:22.40	1:19.20	1:13.70	1:10.10	1:08.80	1:03.40
200m Backstroke	3:13.40	2:56.00	2:46.10	2:36.70	2:31.10	2:29.20	2:19.90
50m Breaststroke	52.00	48.00	45.00	44.00	43.00	42.00	38.10
100m Breaststroke	1:44.30	1:38.20	1:30.00	1:23.90	1:20.40	1:19.30	1:12.60
200m Breaststroke	3:42.30	3:28.30	3:15.00	3:04.00	2:57.10	2:56.80	2:49.10
50m Butterfly	46.10	42.10	39.00	37.70	35.70	35.50	32.00
100m Butterfly	1:42.10	1:27.10	1:24.00	1:16.00	1:10.50	1:07.20	1:03.40
200m Butterfly	3:53.00	3:45.00	3:36.80	3:06.60	2:48.50	2:42.60	2:29.00
200m Individual Medley	3:14.60	2:57.40	2:48.60	2:38.70	2:31.70	2:27.20	2:16.20
400m Individual Medley		6:41.80	6:07.20	6:04.00	5:50.60	5:36.00	5:22.90

#### BOYS County Qualifying Times, Long Course Pool

EVENT	10/11	12	13	14	15	16	17+
50m Freestyle	38.50	36.10	33.60	33.10	32.20	32.20	28.70
100m Freestyle	1:20.10	1:14.10	1:10.30	1:04.60	1:01.00	1:00.00	56.50
200m Freestyle	2:51.10	2:39.20	2:33.40	2:21.30	2:15.40	2:10.40	2:05.90
400m Freestyle	6:21.30	5:44.10	5:27.50	5:10.70	4:57.30	4:55.10	4:38.70
800m Freestyle		Qualification is based on attaining the 400m Freestyle QT					
1500m Freestyle		22:15.60	21:16.30	20:17.10	19:27.80	19:18.00	19:18.00
50m Backstroke	45.20	42.30	40.50	39.50	37.50	37.50	33.70
100m Backstroke	1:29.30	1:23.40	1:20.20	1:14.80	1:11.20	1:10.00	1:04.70
200m Backstroke	3:15.10	2:57.90	2:48.10	2:38.80	2:33.30	2:31.40	2:22.30
50m Breaststroke	52.60	48.70	45.70	44.70	43.70	42.70	38.90
100m Breaststroke	1:45.50	1:39.50	1:31.40	1:25.40	1:22.00	1:20.90	1:14.30
200m Breaststroke	3:45.70	3:30.80	3:17.70	3:06.90	3:00.10	2:59.80	2:52.20
50m Butterfly	46.50	42.50	39.50	38.20	36.20	36.00	32.60
100m Butterfly	1:42.80	1:28.00	1:24.90	1:17.00	1:11.60	1:08.30	1:04.60
200m Butterfly	3:54.40	3:46.40	3:38.30	3:08.30	2:50.40	2:44.50	2:31.10
200m Individual Medley	3:16.60	2:59.60	2:50.90	2:41.20	2:34.30	2:29.90	2:19.10
400m Individual Medley		6:46.20	6:12.00	6:08.80	5:55.60	5:41.80	5:28.30



## Surrey Age Group Championships 2019 Qualification Times

### GIRLS County Qualifying Times, Short Course Pool

EVENT	10/11	12	13	14	15	16	17+
50m Freestyle	37.00	34.80	32.80	31.80	31.80	31.80	31.00
100m Freestyle	1:17.00	1:11.80	1:07.80	1:04.90	1:03.80	1:03.60	1:01.00
200m Freestyle	2:48.50	2:38.00	2:27.70	2:21.50	2:19.10	2:18.00	2:15.40
400m Freestyle	6:00.00	5:35.90	5:19.40	5:04.90	5:00.00	5:00.00	4:53.10
800m Freestyle		11:28.00	10:51.20	10:22.60	10:02.50	10:02.50	10:02.50
1500m Freestyle		Qualification is based on attaining the 800m Freestyle QT					
50m Backstroke	42.60	40.50	37.90	36.70	36.70	36.70	36.70
100m Backstroke	1:28.10	1:21.80	1:17.00	1:13.90	1:12.20	1:12.20	1:09.60
200m Backstroke	3:07.00	2:55.40	2:45.00	2:40.20	2:37.00	2:37.00	2:33.90
50m Breaststroke	50.00	46.90	44.00	42.80	42.80	42.80	42.80
100m Breaststroke	1:41.80	1:35.10	1:28.50	1:23.60	1:23.60	1:22.80	1:19.40
200m Breaststroke	3:37.30	3:22.50	3:10.70	3:01.70	3:01.70	3:01.70	2:55.00
50m Butterfly	44.00	40.00	38.00	36.00	35.90	35.90	35.90
100m Butterfly	1:35.00	1:28.20	1:21.00	1:14.80	1:14.80	1:13.30	1:10.00
200m Butterfly	3:44.00	3:32.00	3:16.00	2:58.00	2:54.00	2:54.00	2:54.00
200m Individual Medley	3:09.60	2:59.00	2:48.00	2:40.00	2:40.00	2:37.60	2:34.60
400m Individual Medley		6:50.00	6:11.00	5:50.00	5:50.00	5:50.00	5:50.00

### GIRLS County Qualifying Times, Long Course Pool

EVENT	10/11	12	13	14	15	16	17+
50m Freestyle	37.60	35.40	33.40	32.50	32.50	32.50	31.70
100m Freestyle	1:18.10	1:13.00	1:09.00	1:06.20	1:05.10	1:04.90	1:02.40
200m Freestyle	2:50.60	2:40.20	2:30.00	2:23.90	2:21.60	2:20.50	2:17.90
400m Freestyle	6:03.90	5:40.10	5:23.80	5:09.50	5:04.60	5:04.60	4:57.90
800m Freestyle		11:36.40	11:00.00	10:31.80	10:12.00	10:12.00	10:12.00
1500m Freestyle		Qualification is based on attaining the 800m Freestyle QT					
50m Backstroke	43.10	41.00	38.40	37.20	37.20	37.20	37.20
100m Backstroke	1:29.00	1:22.80	1:18.00	1:15.00	1:13.30	1:13.30	1:10.70
200m Backstroke	3:08.80	2:57.30	2:47.00	2:42.30	2:39.10	2:39.10	2:36.10
50m Breaststroke	50.60	47.60	44.70	43.50	43.50	43.50	43.50
100m Breaststroke	1:43.00	1:36.40	1:29.90	1:25.10	1:25.10	1:24.30	1:21.00
200m Breaststroke	3:39.70	3:25.10	3:13.50	3:04.60	3:04.60	3:04.60	2:58.00
50m Butterfly	44.40	40.50	38.50	36.50	36.40	36.40	36.40
100m Butterfly	1:35.80	1:29.10	1:21.90	1:15.80	1:15.80	1:14.30	1:11.10
200m Butterfly	3:45.40	3:33.50	3:17.60	2:59.80	2:55.80	2:55.80	2:55.80
200m Individual Medley	3:11.70	3:01.20	2:50.30	2:42.40	2:42.40	2:40.10	2:37.10
400m Individual Medley		6:54.30	6:15.70	5:55.00	5:55.00	5:55.00	5:55.00



# Surrey County ASA

## Surrey Age Group Championships 2019

### Para-Swimming Conditions

PS1. The conditions for the **Surrey Age Group Championships** shall apply to the Para-Swimming events except where varied by any of the following conditions.

#### Events

PS2. The events open to disabled athletes are as follows:

- Freestyle 50m, 100m, 200m and 400m
- Backstroke 50m, 100m and 200m
- Butterfly 50m, 100m and 200m
- Breaststroke 50m, 100m and 200m
- Individual Medley 200m and 400m

PS3. The event age groups are the same as the County Championships and are set out in the table in paragraph 18 of the General Conditions above.

#### Eligibility

PS4. Swimmers with S1 to S14 classifications will be accepted.

PS5. All swimmers must have an internationally authorised classification which is available for verification on the IPC website.

PS6. Competitors must be registered members of the ASA.

PS7. The championships do not have disability consideration times, however the organisers reserve the right to reject swimmers after the closing date if demand exceeds the time available in the galas.

#### Personal Care Attendants

PS8. Personal care attendants will only be permitted for swimmers in the following classes: S1, S2, S3, S4, S5 and S11.

PS9. A swimmer in any of these classes may have both a coach and a personal care attendant present.

#### Competition Format

PS10. The competition format will be based on disability inclusion within the able-bodied programme. Swimmers will be integrated on a time-banded basis in all events.

PS11. Positions will be determined by the relative number of British Paralympic Points gained by each swimmer in each event.

PS12. Disability swimmers will be included in the Multi Disability results and placed within those results according to the number of British Disability Points gained.

PS13. Winners of all events will be heat declared.

PS14. Competition to be run to IPC Swimming swim rules.

PS15. An official who holds the qualification of ASA Disability Official will act as a technical advisor in each of the sessions where disability athletes are entered.

#### Medals

PS16. Medals shall be awarded on a multi-disability basis to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place in each event. Medals shall be awarded at the end of the session in which the event has taken place.